

Chaperone Duties – Home Games

Chaperones provide a safe environment for band students at all times as well as provide assistance to the band director and staff.

Note: Chaperones will wear a "Hampton Band Parent" name tag/lanyard for identification as a chaperone. Blue/Gold clothing is recommended to support the Hampton Talbots.

Siblings are not permitted to accompany chaperones

Report any problems to the Band President or Vice President immediately.

Chaperone Duties may include the following responsibilities:

Please arrive 45 minutes prior to step off time

At the High School

- Check in with the Vice President and get your Chaperone Lanyard with ID badge
- Fill water buffalo with ice/water in the kitchen
- Take water buffalo to trailer to be loaded
- Check the pizza box in the back hallway to ensure there are enough supplies, if not get more from the supply closet across the hall from the Band Director's office
- Load the pizza box with cups, plates, napkins and trash bags onto the equipment trailer
- Fill the 36 water bottles with ice/water in the kitchen
- Load the water bottles into the equipment trailer
- Load blue coolers with water bottles from the supply closet and fill with ice in the kitchen
- Load blue coolers into the equipment trailer
- Load boxes of flip folders into the equipment trailer
- Load PA system into the equipment trailer
- Load the pizza tables into the equipment trailer
- Ensure Dance team and color guard equipment is loaded on the trailer
- Verify with Band President/Vice President that plumes will be used
- Pass out plumes to each band member prior to line up
- Load plume cases and bags into the equipment truck
- As the band lines up check for jewelry, white gloves, dingles, uniform pants being worn too long, sweatpants hanging out the bottom of the uniform pants, etc.
- Walk behind the band to the stadium.

At the Stadium,

- **At no time** are band alumni permitted beyond the gate into the stadium
- Band members, including instrumentalists, Dance Team, and Color Guard, are not permitted to have food or drinks in the stands (other than the water provided by HPBA). Chaperones please respect this rule and do not eat or drink in front of the students.

Pre-game – before performance

- Ask custodian to drive the blue coolers of water for the visiting band to the other end using one of the Gators. Take two holders of squirt bottles to the corners of the far end zone at the same time.
- Set up podiums/ladders for pre-game as instructed by the Band Director
- Carry 1 holder of squirt bottles to each side at the 50 yard line, and to the corners of the near end zone.

- Collect all squirt bottles prior to the pre-game performance
- Unload boxes of flip folders
- Unload PA system and setup in front of the stands where the band sits
- Unload Dance team / Flag equipment as needed
- Refill squirt bottles from water buffalo for use after the pre-game performance

Pre-game – post performance

- Remove podiums/ladders from the field, store beside the stands on the visitor's end by the 40 yard line
- Collect the plumes in the plume bags
- Pass out the squirt bottles to the students in the stands

First Quarter

- Fill or refill the water buffalo and squirt bottles as necessary in the training room inside the locker room (enter the back corner door of the locker room)
- The water buffalo should only be used to fill water bottles and cups during the game
- If weather is questionable
- Re-tube the plumes and place the cases on the equipment trailer, otherwise leave them in the bags for half-time show
- Return the flip folder boxes to the equipment trailer
- If necessary, students may use the port-a-john during the first half. Students are not permitted to leave the field during this time without permission from the Band Director.

Second Quarter

- Refill the water buffalo and squirt bottles as necessary
- Setup a table with water buffalo and paper cups along the fence to the left of the scoreboard. Fill ~100 cups with water.
Pre-halftime show
- Pass out plumes to each band member prior to line up
- Set up podiums/ladders for half-time as instructed by the Band Director
Post-halftime show
- Move podium and ladders to grassy area at the end of the track adjacent to the gate
- Collect the plumes in the plume bags, re-tube them and place the cases on the equipment trailer
- Pass out the squirt bottles to the students in the stands

Third Quarter

- HBPA pre-sell pizza that will be distributed behind the stands at this time. Assist as needed with the pizza distribution, keep the students moving and back to the stands as quickly as possible to begin playing after they eat
- Students are permitted to use the restrooms by the main concession stand. They are dismissed in groups of ten.
- Chaperones are responsible for moving the students along during this time. We are stationed by the restroom areas, by the concession stand, and along the hillside. Please direct the students to return to the stands promptly
- Students **are not permitted** to stay and socialize with their friends
- Students **are not permitted** to buy food from the main concession stand. (**Chaperones please do not buy food at the concession stand**, extra pizza is usually available in the fourth quarter)

Fourth Quarter

- During hot weather conditions refill the water buffalo and squirt bottles as necessary

- If necessary, students may use the port-a-john during the fourth quarter. Students are not permitted to leave the field during this time without permission from the Band Director.
- With 5:00 left in the game
- Have custodian take Gator to far end of the stadium to collect coolers from the visiting band
- Empty squirt bottles and water buffalo
- Return flip folder boxes, water buffalo, squirt bottles, wagons and coolers to the equipment trailer
- Assist in loading band trailer with podium, ladders, ensemble equipment, etc.
- Tear down the PA system. The Band director will signal when it is time. This is the last item to load before the equipment trailer leaves for the high school prior to the band leaving.
- At the end of the game, assist in cleaning the band bleachers. (This is the students' responsibility; we monitor to be sure it is done correctly)
- Look under the stands for dropped property, equipment or music
- Walk behind the band to the high school

At the High School

- Return name tag/lanyard to the Vice President.
- Help unload and put away the plumes, coolers, wagons and PA.

Hampton High School Marching Band Manual 2015-2016 excerpt

While in the stands:

- All students will remain in their full uniform while in the stands (minus the hats). We will allow the uniform jackets to be taken off during the first 5 – 10 minutes after a performance on hot nights. However, students will not be permitted to take off their jacket if they are not wearing their blue band t-shirt. **The blue band t-shirt is part of the uniform and should always be worn with the uniform.**
- Students may wear baseball hats in the stands so long as the hat is a Hampton hat or consists of Hampton colors. Red, Green and non-Hampton colored hats will not be permitted.
- All instrumentalists must have a flip-folder/lyre in the stands. Please consult the grading policy.
- Students will sit in their instrument sections during the 1st, 2nd and 4th quarters of football games. Students will be free to sit with friends in other sections during the 3rd quarter.
- At home games ONLY, students will be permitted to eat previously ordered pizza during the 3rd quarter.
- Students are not permitted to bring food or drink to the stands. We will make water available throughout the game and kids have the option of ordering pizza ahead of time. This policy applies to every member of the marching band, including the auxiliaries.
- Students will be dismissed with a chaperone to use the restroom in groups of 10 or less. Students must hustle back to the band immediately after using the restroom. There is a port-a-john close to the stands for emergencies.
- Instrumentalists are only permitted to play their own instrument (or school assigned instrument) during football games. If your school issued instrument is damaged due to neglect or abuse, you will be billed for the repair.
- Student must not litter. Please throw your trash away in one of the garbage cans. We will not depart the stands until the stands are clean!!!!!!
- Students are not permitted to throw objects at any time while in the stands. Flying objects have the potential of being very dangerous. A school administrator may discipline students caught throwing objects.

CONDUCT

ALL OFFICIAL SCHOOL POLICIES APPLY DURING ALL MARCHING BAND ACTIVITIES! Inappropriate behavior and/or profanity will not be tolerated at any time. The use of tobacco, drugs and alcohol is strictly prohibited and will not be tolerated. Students are to refrain from taking part in any inappropriate physical affection. Insubordination towards staff and chaperones is also prohibited. Initiations are not permitted at any time. Any initiation and / or hazing incident will be reported to the high school office as harassment. Students caught taking part in any of the above mentioned activities will be disciplined by a school administrator and may lose the privilege of participating in activities associated with the Marching Band, Freshman Band, Symphonic Band and Wind Ensemble. Students caught taking part in any of the above mentioned activities will be considered in poor standing with the band department and will lose Allegheny Valley and PMEA Festival opportunities.